

<b>Meeting</b>	Harding Park and Pou Tu Te Rangi Joint Management Committee
<b>Date</b>	Wednesday 07 March 2018
<b>Time</b>	Meeting commenced at 2.01pm Meeting concluded at 4.12pm
<b>Venue</b>	Lighthouse Function Centre, Dargaville Museum
<b>Status</b>	Confirmed

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## Minutes

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### Membership

Chair: Rex Nathan

Members: Messrs Hal Harding, Matiu Wati and Willie Wright  
Councillors Victoria del la Varis-Woodcock and Karen Joyce-Paki

### Staff and Associates:

Acting Chief Executive, Chief Operating Officer and General Manager Infrastructure, Community Relationships Manager, Parks Officer, Administration Officer (Minute-taker)

Linda Osborne  
**Administration Manager**

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**Minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee  
Wednesday 07 March 2018, Dargaville**

**1 Opening**
**1.1 Karakia**

Rex Nathan opened with meeting with a karakia.

**1.2 Present**

Messrs Rex Nathan (Chair) Hal Harding, Willie Wright, Matiu Wati (joined the meeting at 2.29pm, during item 2.1) and Councillors Victoria del la Varis-Woodcock and Karen Joyce-Paki

**Attendance**

Name	Designation	Item(s)
Peter Tynan	Acting Chief Executive	All
Curt Martin	Chief Operating Officer and General Manager Infrastructure	All
Darlene Lang	Community Relationships Manager	All
Mike Collins	Parks Officer	All
Kathie Fletcher	Policy Manager	All
Lisa Hong	Administration Officer	All (Minute-taker)

**Adjournments**

Reason	Start time	Finish time
Committee members and staff viewed the planned site for the new branding posts.	3.02pm	3.10pm

**1.3 Apologies**

Nil.

**1.4 Confirmation of Agenda**

The Committee confirmed the Agenda with the addendum of presentation by Maree Saunders regarding branding posts concept (added in these minutes as item 2.3), as requested by the Committee at its meeting on 21 November 2017.

**1.5 Conflict of Interest Declaration**

Nil.

## 1.6 Membership change and nomination

[Secretarial Note: Hal Harding has expressed his wishes to step down from this Committee and for Trish Hardiing to be nominated as a replacement member. Acting Chief Executive gave a verbal update on this process.]

The Committee thanked Hal Harding for his work as a Committee member.

## 2 Deputations and Presentations

### 2.1 Provincial Growth Fund update

**Acting Chief Executive, Kaipara District Council**

[Secretarial Note: A summary of the Provincial Growth Fund's criteria and Expression of Interest sheet was tabled.]

The Acting Chief Executive gave a verbal update.

### 2.2 Landscape architect design

**Mike Farrow, Littoralis Landscape Architecture**

Mike Farrow spoke in the public forum.

### 2.3 Branding posts concept

**Maree Saunders, Dargaville Museum Manager**

[Secretarial Note: This item was added to the agenda with leave from the Chair. The presentation was tabled.]

Maree Saunders gave a presentation in the public forum.

**Meeting adjourned at 3.02pm**

**Meeting recommenced at 3.10pm**

### 3 Confirmation of Minutes

#### 3.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 21 November 2017

Democratic Services Manager 1607.11

##### Amendments

- **Item 1.7 Deputations and Presentations:** 'Paranui' be changed to 'Te Parawhau'; and
- **Item 4.1 Operations Update : October-November 2017 resolution 3:** The number of Committee meetings should be changed from 'two per year' to 'four per year'.

**Moved del la Varis-Woodcock/Harding**

*That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 21 November 2017 be confirmed as a true and correct record, with following corrections:*

- *Under item 1.7 Deputations and Presentations, 'Paranui' be changed to 'Te Parawhau'; and*
- *Under item 4.1 Operations Update : October-November 2017 resolution 3, the resolution should reflect the Committee's wish to hold four meetings per year.*

**Carried**

### 4 Information

#### 4.1 Appointment of Chair Rex Nathan by the Minister of Conservation

Administration Assistant 2114.03.09

**Moved Wright/Joyce-Paki**

*That the Harding Park and Pou Tu Te Rangi Joint Management Committee:*

- 1 *Receives the Administration Assistant's report 'Appointment of Chair Rex Nathan by the Minister of Conservation' and its attachments dated 27 February 2018; and*
- 2 *Notes Rex Nathan as the Chair of the Harding Park and Pou Tu Te Rangi Joint Management Committee with a casting vote for the remaining term of the Kaipara District Council.*

**Carried**

## 5 Operational

### 5.1 Operations Update: December 2017—February 2018

Community Relationships Manager 4702.06

Moved Harding/Wright

*That the Harding Park and Pou Tu Te Rangi Joint Management Committee:*

- 1 *Receives the Community Relationships Manager's report 'Operations Update: December 2017—February 2018' dated 26 February 2018 and the information contained therein; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Accepts the design and the position of the branding posts (on the condition that they are removable if required, and approved by Kaipara District Council's Parks Officer) shown in Maree Saunders' presentation tabled at this meeting dated 07 March 2018 (tabled for item 2.3 'Branding posts concept' at the Committee's meeting on 07 March 2018 and appended to these minutes as **Attachment 1**) with amendments as noted verbally in the presentation and in writing in the email from the Dargaville Museum to Visual Solutions dated 15 February 2018 (appended to these minutes as **Attachment 2**) and planned branding posts' position as indicated during the adjournment (a map of this location was produced by Council's Parks Officer, appended to these minutes as **Attachment 3**).*

Carried

## 6 Closure

Meeting closed at 4.12pm.

Confirmed 06 June 2018

Chair Rex Nathan

**Kaipara District Council**

**Dargaville**

#### Attachments to minutes:

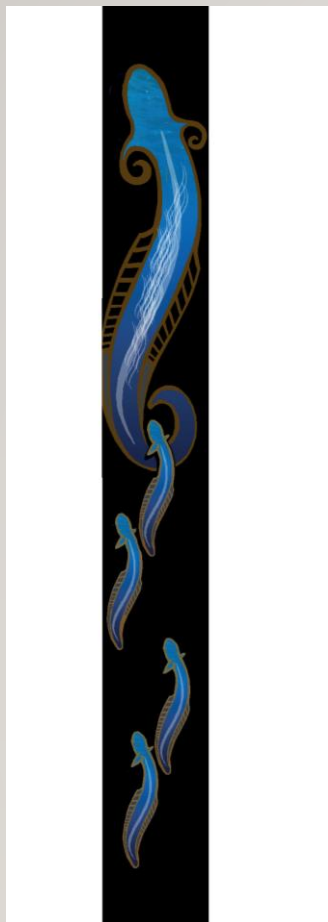
- 1 Maree Saunders' presentation at Taharoa Domain Governance Committee's meeting on 07 March 2018
- 2 Email from the Dargaville Museum to Visual Solutions dated 15 February 2018
- 3 Proposed position for three Dargaville Museum brand posts, as produced by Council's Parks Officer

# DESIGN SELECTION HUI FOR MUSEUM BRANDING POU

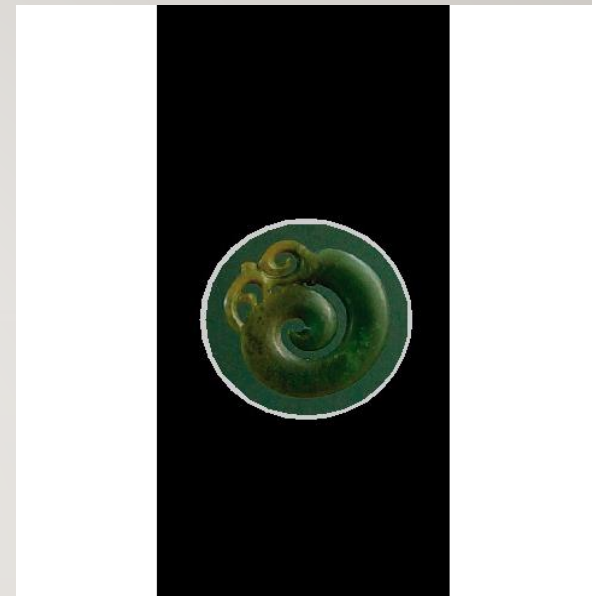
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DARGAVILLE MUSEUM  
TE WHARE TAONGA O TUNATAHI

Tunatahi with elvers

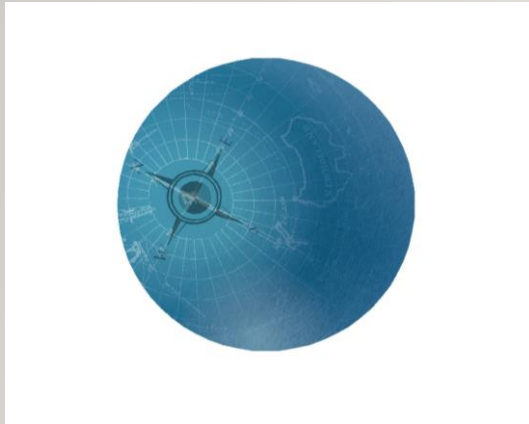


Maori Pou  
Dargaville Museum  
Te Whare Taonga O Tunatahi

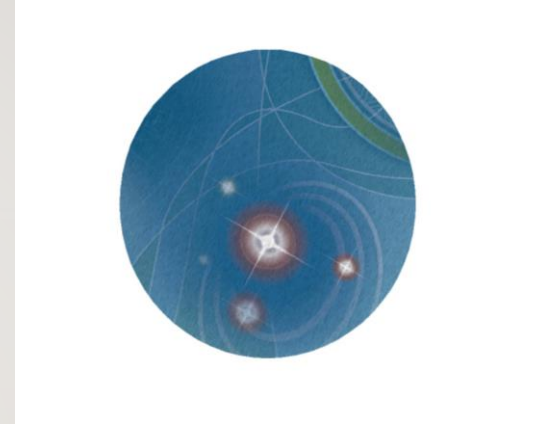


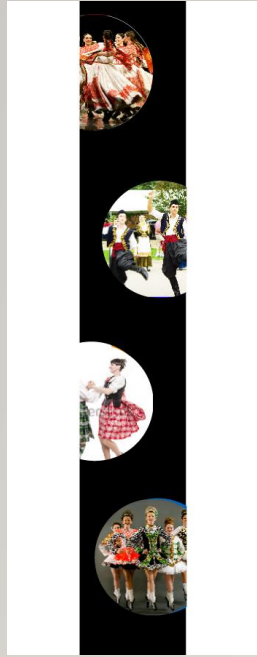
*Koro pepe taonga symbol*





Maritime Pou  
Dargaville Museum  
Te Whare Taonga O Tunatahi





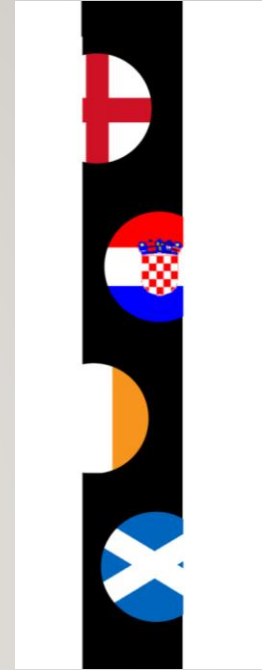
Pioneer Pou  
Dargaville Museum  
Te Whare Taonga O Tunatahi



1



2



## Lisa Hong

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**From:** darg.museum@xtra.co.nz  
**Sent:** Monday, 26 March 2018 12:51 p.m.  
**To:** Lisa Hong  
**Subject:** FW: Info re naming of the posts

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**From:** darg.museum@xtra.co.nz <darg.museum@xtra.co.nz>  
**Sent:** Thursday, 15 February 2018 1:43 PM  
**To:** 'Lynda Leigh - Visual Solutions' <lynda@visuolutions.co.nz>  
**Subject:** RE: Info re naming of the posts

Hi Lynda and Gary,  
Confirming the changes to the branding posts:

Maori post:

1. The edging of the Tunatahi and elvers to be a greeny-gold. I thinks it's a gold colour at present.
2. The design is to be repeated on the back of the post.
3. The eel is to curl around the post slightly rather than straight up the post as is depicted at present.

Maritime Post:

1. The rope is to be tightly wrapped around the post with no gap shown, just above the top of the anchor... about 200mmm from top of anchor to bottom of rope approx..
2. An circular image of a sailing ship and a waka, which I will supply, is to be inserted into post at about eye level , Gary to use his eye to make the final decision where this should sit on the post, to ensure this looks OK..
3. The three images to be repeated on the back of the post.
4. The Longitude and Latitude of the post is to also put on this post. Under the word Maritime.

Pioneer Post:

1. The dancing images have been approved
2. There will need to be Dalmatian ( Kola dancers), Polish; Dutch; French; Greek; Chinese; Russian; Italian; Irish; English; Scottish; Maori Poi dancers. **12 circles in total** and these are to be spread around the post so to see all images you would have to walk around it. If these do not all fit come back to me and I will look at deleted the least important ones.

I do understand there will be extra charges on top of the original quote.

Thank you both very much for all the time you have put into getting these posts across the line!!!!

Kindest Regards

Maree.

**Marce A. Saunders**

Dargaville Museum Manager

Dargaville Museum-Te Whare Toanga O Tunatahi.

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**DARGAVILLE MUSEUM.**  
**TE WHARE TAONGA O TUNATAHI**  
**TELLING THE STORIES OF THE KAURI COAST.**

**SUMMER HOURS: NOVEMBER TO MARCH: 9AM TO 5PM**  
**WINTER HOURS: APRIL TO OCTOBER : 9AM TO 4PM**  
**CLOSED CHRISTMAS DAY.**

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**From:** Lynda Leigh - Visual Solutions [<mailto:lynda@visualsolutions.co.nz>]  
**Sent:** Tuesday, 13 February 2018 2:10 PM  
**To:** [darg.museum@xtra.co.nz](mailto:darg.museum@xtra.co.nz)  
**Subject:** Info re naming of the posts

Hi Maree. A thought. The names may be less visible at the top of the Posts. And the identifier Dargaville Museum branding will be strong enough to recognise at the top.



● Proposed position for 3 Dargaville Museum brand posts